

**LAKE COUNTY ESD
REGULAR BOARD MEETING
FEBRUARY 16, 2021**

MEMBERS PRESENT: Jim Hiatt
John Griffin
Dale Chiono
Stefani Roseberry
Clayton Sharpe
Jeanette Grant

STAFF PRESENT: Jack Thompson, Superintendent
Taylor Hileman, Board Secretary

PUBLIC PRESENT: None

OPENING

The meeting was called to order at 7:39 p.m. by Vice Chair Clayton Sharpe at the Paisley Community Center in Paisley, Oregon.

CORRESPONDENCE

None

CONSENT AGENDA

There being no changes to the agenda, Jeanette Grant moved to approve the agenda as presented. Jim Hiatt seconded and the motion carried unanimously.

There being no additions or corrections to the minutes of the January 26, 2021 regular meeting, Stefani Roseberry moved to approve the minutes as presented. John Griffin seconded and the motion carried unanimously.

BOARD REPORT

- Clayton Sharpe reported that the construction is well under way in North Lake.

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Business Manager, Sara Sarsen was not able to attend the meeting to give a financial report. Director Roseberry noticed that there has been a large difference in spending expenditures from last year to this year.

SUPERINTENDENT REPORT (JACK THOMPSON)

- Jack included in his report legislative updates. Board members asked a few questions on certain bills that Jack was able to give explanations for.
- Supt. Thompson reported to the board of the new job postings listed for the ESD that include Speech Language Pathologist, Behavior Specialist/Counselor, and School Psychologist
- Jack mentioned that due to COVID-19, there are 21,000 reported students that are neither enrolled in school nor online/homeschool.
- Jack was happy to report that the ESD's current contract speech therapist, Kathleen Jones has submitted a letter of interest and her resume to be hired on as an ESD employee. The ESD will have to buy Kathleen out of her current contract through Delta Health Services of \$26,000. Kathleen will be required to sign a two year contract with the ESD. If she resigns before the two years, she will be responsible for paying the ESD the remaining balance of the \$26,000.
- Bill Black, Adel Board member and ESD Budget Committee Member will not be running for re-election in May 2021. Bill has been a board member for 16 years. Director Roseberry suggested that at the next budget meeting, we acknowledge his years of service.
- Board Member Kenneth Wolfe passed away in late January in a car accident. Jack wanted to inform board members and to let them know a BBQ will be held in August for him. Jack plans to

attend, and left it open to the board members if they would like to join.

- A board position is now open and posted for members of Lake County to submit letters of interest for being an ESD Board Member. Jack informed the board that we will bring any letters submitted to the March 17th Meeting for the members to deliberate and appoint a new member.

INFORMATION ITEMS

CERTIFIED STAFF RENEWAL

Annually, by March 15th, the Board of Directors must officially offer to continue employment contracts to licensed personnel based on the availability of continued funding. The certified staff that are up for renewal are:

MIKE BENSON – EI/ECSE Director

AMY FORTUNE – Curriculum/Instructional Specialist

SAMMY SHARPE – Special Education/Autism Support Specialist

GENELLE VISAGORSKIS – Speech Language Pathologist

Jack informed the board that he is very pleased with all four staff members and would be pleased to have them approved for continued employment.

SUPERINTENDENT EVALUATION

Provided to the Board is AR CBG, Superintendent Evaluation form. The form is an eight point form for directors to go over and score Superintendent Thompson on the previous year. Board members and Board Secretary, Taylor Hileman will go into an executive session to go over this form in detail.

STATE ATTENDANCE NUMBERS

Provided to the board members is a print out of Oregon's State K-12 school attendance.

2021 BUDGET RESOLUTIONS

Lake County ESD has determined that an increase of appropriations is necessary to provide adequate spending authority in the proper expenditure accounts because of the unanticipated additional cost as described below:

2021-02

FUND 100, General Fund

SUBFUND 238, Adel School Clerk Fund

2021-03

Lake County ESD is to create the new subfund 247 to track the ESSER grant funds, and to supplement and increase appropriations of the 2020-21 budget as described below

SUBFUND 247, Elementary and Secondary Schools Emergency Relief Fund

SUBFUND 264, Comprehensive Distant Learning (Tech Grant)

BOARD POLICIES- 2ND READING

Superintendent Thompson recommends the board adopt AR4, and to not adopt AR1 or AR2

GCBDA/GCBDA (AR1) – Federal Family and medical Leave/State Family Medical Leave

GCBDA/GCBDA (AR2) – Request for Family and Medical Leave

GCBDA/GCBDA (AR4) – Sample Designation Letter to Employee – FMLA/OFLA Leave

EXECUTIVE SESSION

The Board entered into Executive Session under ORS 192.660 (2)(i) To review and evaluate the performance of the chief executive officer or public officer, employee staff member and ORS 192.660 (2)(d)) To conduct deliberations with persons designated to carry on labor negotiations at 7:55 p.m.

The Board returned to regular session at 8:14 p.m.

ACTION ITEMS

APPROVE CERTIFIED OFFERS OF EMPLOYMENT 2021-22

Whereas it is the policy of the Lake County Education Service District that employment procedures will be in accordance with all state and federal regulations as detailed in Board Administrative Rule GA-AR; and **Whereas** certified staff are employed by teachers' contracts as defined by ORS 342.513; and **Whereas** certified staff are employed under terms and conditions of employment of school personnel as detailed in ORS 342.608 et. seq.; and

Whereas evaluations have been recently conducted by the Board of Directors and Superintendent; **Therefore be it resolved** that the Lake County Education Service District Board of Directors notifies of its intent to offer a one year contract through June 30, 2022 to Genealle Visagorskis (2nd year probationary status);

Be it further resolved that the Lake County Education District Board of Directors notifies of the intent to offer one-year extensions to the existing two-year contracts through June 30, 2023 to: Michael Benson, Amy Fortune, Jana Greenshield, and Sammy Sharpe.

John Griffin moved to approve the certified offers of employment as presented. Jim Hiatt seconded and the motion carried unanimously.

APPROVE BOARD POLICIES 2ND READING

There being no further discussion, Jeanette Grant moved to approve AR4 GCBDA/GDBDA dues as presented. Stefani Roseberry seconded and the motion carried.

APPROVE BUDGET RESOLUTION 2021-02 AND 2021-03.

2021-02

WHEREAS, Oregon Revised Statute 294 allow for the District to change appropriations when necessary; and,

WHEREAS, Lake County ESD has determined that an increase of appropriations is necessary to provide adequate spending authority in the proper expenditure accounts because of the unanticipated additional cost as described in the attached supplemental budget.

THE BOARD OF DIRECTORS of LAKE COUNTY ESD, **HEREBY RESOLVE**, to adopt the budget amendments and supplements, and adopt increases in appropriations in the General Fund Support Services and the Special Revenue Fund for the 2020-21 fiscal year as indicated below.

2021-03

WHEREAS, Oregon Revised Statute 294.471 allows for a supplemental budget when an unforeseen situation occurs that requires a change in financial planning; and,

WHEREAS, the unanticipated receipt of the Comprehensive Distance Learning Grant meets the requirements established by ORS 294.417; and,

WHEREAS, Lake County ESD intends to expend some or all the funds made available as a result of the above noted receipts,

THE BOARD OF DIRECTORS of LAKE COUNTY ESD, **HEREBY RESOLVE**, to create the new Subfund 247 to track the ESSER grant funds, and to supplement and increase appropriations of the 2020-21 budget as described below.

There being no further discussion, Stefani Roseberry moved to approve Budget Resolution 2021-02 and 2021-03 as presented. John Griffin seconded and the motion carried.

There being no further business, the meeting adjourned at 8:23 p.m.

Jack Thompson, Superintendent

Dale Chiono, Chair