

**LAKE COUNTY ESD
REGULAR BOARD MEETING
FEBRUARY 23, 2022**

MEMBERS PRESENT: Jim Hiatt
Dale Chiono
Stefani Roseberry
Clayton Sharpe

STAFF PRESENT: Jack Thompson, Superintendent
Taylor Hileman, Board Secretary

PUBLIC PRESENT: Judy Springer
Greg Fleming
Steve Tuscherer – Umpqua Valley Financial

OPENING

The meeting was called to order at 6:01 p.m. by Vice Chair Stefani Roseberry at the Lake County ESD, in Lakeview Oregon.

CORRESPONDENCE

None

CONSENT AGENDA

There being no changes to the agenda, Jim Hiatt moved to approve the agenda as presented. Clayton Sharp seconded and the motion carried unanimously.

There being no additions or corrections to the minutes of the December 15, 2021 regular meeting, Clayton Sharp moved to approve the minutes as presented. Jim Hiatt seconded and the motion carried unanimously.

There being no correction or additions to the minutes of the January 5, 2022 special session meeting, Jim Hiatt moved to approve the minutes as presented. Clayton Sharp seconded and the motion carried unanimously.

BOARD APPOINTMENTS

Judy Springer, a local of Lake County, wrote a letter of interest in filling a vacancy for the ESD board. Greg Fleming, a newer community member and a retired educator also wrote a letter of interest in filling a vacancy on the board. Both were present during the meeting. Jim Hiatt made a motion to appoint Judy Springer for the At-Large position on the Lake County ESD Board. Clayton Sharp seconded and the motion carried unanimously.

Clayton Sharp made a motion to appoint Greg Fleming to Zone 3 for the Lake County ESD Board. Jim Hiatt seconded and the motion carried.

PUBLIC COMMENT

None

AUDIT PRESENTATION

Steve Tuscherer from Umpqua Valley Financial joined the board meeting via zoom. Steve gave a quick overview of the financial audit of 2021. He commented that the audit went very well as it has the past few years. He also commented that Sara does a very good job and there is nothing that he found that was concerning. Steve left the meeting after presenting the summary.

BOARD REPORT

Jim Hiatt reported that Adel is going great.

FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)

- Business Manager Sara Sarensen reported to the board that the financial report was wrapped up in the audit presentation. She announced that she put out an RFP to auditors. Umpqua Valley Financial reported during the presentation, that they plan to put a bid in. Sara has heard back from one other company and they gave an estimate cost of over \$100,000.
- There were a few financial questions from the board. Director Roseberry questioned the expenses for CPI. Sara explained that this is a training provided by Ryan Tague, and included attendance from both Lakeview and North Lake school districts.
- Director Chiono questioned the psychology services and the amount that has already been used for the year. Sara explained that originally Sammy Sharpe's time was more allocated towards special education and only a quarter of her time was for autism support. This has reversed to where 75% of her time is for autism support which goes under the psychology services and only 25% of her time is under special education. She explained that the special education and psychology services will even out through the end of the year.

SUPERINTENDENT REPORT (JACK THOMPSON)

- Superintendent Thompson reported to the board on the upcoming mask mandate changes.
- Jack will have PACE, the ESD insurance company join in on the March Administration meeting to have them explain the liability that districts could be facing if students get sick without the masks in place.
- The funding forecast looks bright due to the Oregon kicker
- The 2022-23 Local Service Plan was approved by all five districts.
- Chandra Cahill, Adel school clerk submitted her resignation, and her last day is Friday, February 25th.
- Jack and Director Hiatt will be attending the OAESD spring conference in Bend in March.
- Jack informed the board of upcoming staffing changes. The ESD contracted with Delta Health again to find a traveling SLP. Jack and SLP Kathleen Jones had two interviews and were able to offer the position to, who is able to physically come to Lakeview. She will be contracted through March 3, 2023. The ESD also received an application for the school psychology position, and plan to interview the applicant Tuesday, March 2, 2022.
- Jack included in his report the bill tracker and its most up to date progress. He expects the bill regarding superintendents being fired for following law to pass through and the bill regarding superintendent school board training to die off.

INFORMATION ITEMS

CERTIFIED STAFF RENEWAL

Annually, by March 15th, the Board of Directors must officially offer to continue employment contracts to licensed personnel based on the availability of continued funding. The certified staff that are up for renewal are:

MIKE BENSON – EI/ECSE Director

AMY FORTUNE – Curriculum/Instructional Specialist

SAMMY SHARPE – Special Education/Autism Support Specialist

KATHLEEN JONES – Speech Language Pathologist

KYLIE HICKEY – Behavior Specialist

JEANETTE GRANT – Behavior Specialist

ALINA BRADBURY – Special Ed Teacher/ SSA Liaison

ROSANA CAHILL – Special Ed Teacher/ SSA Liaison

Jack informed the board that he is very pleased with all staff members and would be pleased to have them approved for continued employment.

- **Whereas** it is the policy of the Lake County Education Service District that employment procedures will be in accordance with all state and federal regulations as detailed in Board Administrative Rule GA-AR; and
- **Whereas** certified staff are employed by teachers' contracts as defined by ORS 342.513; and
- **Whereas** certified staff are employed under terms and conditions of employment of school personnel as detailed in ORS 342.608 et. seq.; and
- **Whereas** evaluations have been recently conducted by the Board of Directors and Superintendent;
- **Be it resolved** that the lake County ESD Board of Directors notifies of the intent to offer one-year contracts through June 30, 2023 to: Rosana Cahill, Kathleen Jones, Alina Bradbury, Jeanette Grant, and Kylie Hickey.
- **Be it further resolved** that the Lake County ESD Board notifies of the intent to offer one-year extensions to the existing two-year contracts through June 30, 2023 to: Michael Benson, Sammy Sharpe, and Amy Fortune
Dale Chiono moved to approve the certified offers of employment as presented, Jim Hiatt seconded and the motion carried.

SUPERINTENDENT/ESD GOALS UPDATE

Provided to the board was the Superintendent/ESD goals update for the 2021-22 year.

Goal #1 Provide additional supports to districts with mental health and behavioral needs. This goal was completed with the hiring of behavior specialists Kylie Hickey and Jeanette Grant.

Goal #2 Provide leadership and support to the schools of Lake County in meeting the requirements for Special Education in anticipation of the two new special education teachers in District 7. Jack was unable to attend the annual Special Education conference this year due to the vaccine requirements. Thompson has been very open to helping advice the staff, and has been helping find difficult answers for the staff.

Goal #3 Provide leadership and support to the staff of Lake ESD during the challenge of finding a new superintendent and provide a smooth transition for incoming person. This is yet to transpire.

SUPERINTENDENT EVALUATION

Provided to the Board is AR CBG, Superintendent Evaluation form. The form is an eight point form for directors to go over and score Superintendent Thompson on the previous year. Board members and Board Secretary, Taylor Hileman will go into an executive session to go over this form in detail.

BOARD DIRECTOR RESIGNATION- WILL CAHILL

Will Cahill wrote a letter to the ESD informing them of his resignation as board director. Will Cahill unexpectedly relocated to the state of Washington and can no longer carry out his term.

JOHN GRIFFIN BOARD DIRECTOR DEDICATION MEMORIAL

John Griffin, Board Director passed away in December. John worked for the ESD and then became a board member. He has dedicated a huge portion of his life to the ESD and board directors believe he deserves something in his memory. It was discussed to name the board room after him and to have a plaque made in his memory.

BOARD POLICIES- 2ND READING

a. DJC (P) – Biding Requirements

Version 1 – Jack Suggests adopting

Director Roseberry asked to change the word “make” to draft for 2nd reading

Version 2 – Current adopted policy/Jack suggests not adopting

b. GBA (P) – Equal Employment Opportunity

Director Roseberry asked for a comma to be included after the phrase gender identity.

c. GBEA (P) – Workplace harassment

There were no questions or concerns.

d. **GBNA (AR)** – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff

There were no questions or concerns.

e. **GBNAA/JHFF (P)** – Suspected Sexual Conduct with Students Reporting Requirements

There were no questions or concerns

GBNAA/JHFF (AR) – Suspected Sexual Conduct Reporting Procedures and Form

There were no questions or concerns.

f. **GBNAB/JHFE (P)** – Suspected Abuse of a Child Reporting Requirements

There were no questions or concerns.

GBNAB/JHFE (AR1) – Reporting of Suspected Abuse of a Child

There were no questions or concerns.

GBNAB/JHFE (AR2) – Reporting of Suspected Abuse of a Child

Jack suggested to the board that because this AR is optional, that they choose not to adopt it because it is an added step for DHS to have to complete when trying to conduct an investigation.

EXECUTIVE SESSION

The Board entered into Executive Session under ORS ORS 192.660 (2)(a) To consider the employment of a public officer, employee, staff member or individual agent at 6:55pm

ADJOURN

The board returned to regular session at 7:22 and there being no further business, the meeting adjourned at 7:23 p.m.

Jack Thompson, Superintendent

Stefani Roseberry, V. Chair