

**LAKE COUNTY ESD  
REGULAR BOARD MEETING  
FEBRUARY 22, 2022**

**MEMBERS PRESENT:** Stefani Roseberry  
Judy Springer  
Clayton Sharp  
Will Cahill  
Samantha Hall  
Jim Hiatt  
Dale Chiono, Phone

**STAFF PRESENT:** Lane Stratton, Superintendent  
Taylor Hileman, Administrative Assistant  
Sara Sarensen, Business Manager  
Mark Louie, Special Programs Administrator

**PUBLIC PRESENT:** None

**OPENING**

The meeting was called to order at 6:03 p.m. by Board Chair Will Cahill at the Lake County ESD in Lakeview, OR.

**CORRESPONDENCE**

None

**CONSENT AGENDA**

An amended agenda was presented at the time of the meeting to change information item 4.7 to read "Board Policies 2<sup>nd</sup> Reading" and information item 4.8 to read "Board Policies 1<sup>st</sup> Reading". Director Sharp made a motion to approve the agenda as presented, Director Roseberry seconded the motion and it carried unanimously.

Board Chair Cahill asked for a correction to be made to the January 18, 2023 regular board meeting to include a more detailed account regarding the local service plan. The minutes will be tabled to next month for approval.

**BOARD REPORT**

- Director Cahill gave a legislative update through OAESD including bills regarding restraint, CTE and corporate bill tax.

**FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)**

- Mrs. Sarensen explained the large balance difference between last year and the current year for the month of January. This is the reflection of the TIF rate that is usually applied in January but Sara has found it would be more accurate to apply the TIF rate in June.

**SUPERINTENDENT REPORT (LANE STRATTON)**

- Superintendent Stratton gave an update on the Local Service Plan. The LSP has been approved by four out of the five school districts including Plush, Paisley, Adel and North Lake. The LSP will be up for approval from District 7 at their March board meeting.
- The SSPS () grant of \$147,000 has shown up in the online grant management system but is still frozen and without contracts. Superintendent Stratton plans to use this year's money towards adjusting salaries and trainings. There will be an additional \$147,000 for next year.
- There is a special education technical assistant grant in the amount of \$94,000 that will be used towards FTE to staff a position that can help support special education, most likely a .7 or .75 FTE
- Superintendent Stratton informed the board of the COSA conference that him and SPA Mark

Louie attended at the Salishan.

- Lane has made a few staffing adjustments to accommodate District 7 requesting more special education services. This adjustment includes Sammy to cover sped in Plush which frees up Alina to have more time for District 7. Sammy's time at Adel is also being reduced and she will use that time to support District 7 with testing and autism consultation in the Gosling room. This staff adjustment is an additional service that is supporting District 7 beyond the 22-23 MOU.
- Reanna Klinke was hired as the Youth Mentor Program Assistant. She is fitting in well.
- Lane and Sara have been working on a grant that four of the districts are trying to obtain. Each district would be awarded \$10,000. Lane would ask Sarah Fleming the library consultant to determine the best way to use the money.
- Plush and Adel had a site safety evaluation done by High Dessert ESD. This safety evaluation is for the school use only and is not released to the sheriff's office or ODE.
- Superintendent Stratton gave a brief legislative update and read aloud an email from Morgan Allen regarding a new budget update that looks hopeful.
- Lane is in the beginning stages of working on next years budget.
- Lane informed the board of personal leave that he will be taking in the next week and next month due to family in sporting events.
- Supt. Stratton gave brief updates on SB 817 – abbreviated school day, 819 – parent able to deny abbreviated school day, and 292 – oppose ethics commissions.
- Supt. Stratton attended an Ivisions zoom in place of Sara who was unable to attend. Ivision is the software program that the ESD uses for AP and payroll accounting. This meeting was to inform users of Ivisions that they are wanting to move the system to the cloud. This would be an increase in cost of 7% every year until they reach the 60% budgeted increase. This cloud system is to help protect users against cyber threats.
- Lane informed the board of the electrical update the ESD had done on Monday. There were a few loose outlets causing problems and the panels were outdated. Office Manager, Taylor Hileman, opted to work Monday with the electrician to get the panel relabeled.
- Supt. Stratton reviewed District 7 school closure due to the geothermal system that went down and not having the backup broilers ready to run.
- Lane is continuing to work on the truancy piece of his position. He and Jake Greer along, with Malheur juvenile department are trying to find a solution.

After Lane presented his update, Director Roseberry questioned the process of the Local Service Plan to help insure a smoother plan for next year. She asked if the Local Service Plan could be on a bieniumm schedule vs creating a plan every year.

#### **SPA (SPECIAL PROGRAMS ADMINISTRATOR) REPORT (MARK LOUIE)**

- Mark informed the board on the progress the districts are making towards their Intergrated Guidance application. The application opens March 1, 2023 and closes March 31, 2023.
- Mark also informed the board of his time at the COSA conference.
- Mark is working with the contract nurse, Miranda Phillbert, with scheduling trainings and help bringing awareness and knowledge to the fentanyl and opioid crisis.

#### **INFORMATION ITEMS**

##### **2022 AUDIT**

The board had a letter from Umpqua Valley Financial regarding the 2022 audit. There were no findings during the audit. The ESD plans to stay with Umpqua for the next two years before going out for a bid, keeping to the usual three year schedule. A copy of the full audit was available to the directors if they wanted to review it.

##### **MARCH 2023 BOARD MEETING**

Superintendent Stratton is asking the board to move the March board meeting from March 15<sup>th</sup> to March 8<sup>th</sup> so that he can attend District 7's board meeting to present the Local Service Plan. The meeting cannot be after the 15<sup>th</sup> because the certified staff evaluations and renewals need to be

completed by March 15<sup>th</sup>. The board did not have any issues with this.

### **SUPERINTENDENT EVALUATION**

Board Secretary Taylor Hileman gave the board the scoring tool that is used to do the superintendent evaluation. The evaluation will be completed at the next board meeting during executive session.

### **ESD SURVEY**

Board Secretary Taylor Hileman questioned the board on the annual surveys that go to the component school districts on what input they had. The board agreed the surveys were good as is.

### **BOARD DIRECTORS/ RE-ELECTIONS**

Board Secretary Taylor Hileman informed the board of who is up for reelection and that their forms need to be filled out and returned to the county clerks office before March 16<sup>th</sup>.

### **OAESD BALLOT ELECTION**

OAESD is asking the ESD to vote for Chair Elect and President Elect. The board had no further questions or concerns regarding the candidates.

### **BOARD POLICIES – 2<sup>ND</sup> READING**

#### **GBEA (P) – WORK PLACE HARASSMENT**

There was no further discussion or concerns regarding this required policy.

#### **GCBDB/GDBDB (P) – EARLY RETURN TO WORK**

This policy is not required and the board agreed that they will not adopt this policy

#### **GDCDA/GDDA (AR) – CRIMINAL RECORDS CHECKS AND FINGERPRINTING**

There was no further discussion or concerns regarding the required AR.

#### **GCQB (P) – RESEARCH**

This is an optional policy that the board agreed to not adopt.

#### **GDA (P) – INSTRUCTIONAL ASSISTANTS**

There was no further discussion or concerns regarding this optional policy.

#### **IGAC (P) – RELIGION AND SCHOOLS**

There was no further discussion or concerns regarding this optional policy.

#### **IGAI (P) – HUMAN SEXUALITY, AIDS/HIV, SEXUALLY TRANSMITTED DISEASES HEALTH EDUCATION**

This is a conditionally required policy that the board agreed to not adopt.

### **BOARD POLICIES – 1<sup>ST</sup> READING**

#### **IGBAF (P) – SPECIAL EDUCATION, INDIVIDUAL EDUCATION PROGRAM (IEP)**

This is a required policy. There was no further discussion or concerns.

#### **IGBAF (AR) – SPECIAL EDUCATION, INDIVIDUAL EDUCATION PROGRAM (IEP)**

This is a required AR. There was no further discussion or concerns.

#### **IGBB (P) – TALENTED AND GIFTED PROGRAM AND OR SERVICE**

This is a conditionally required policy that the board agreed to not adopt.

#### **IGBB (AR) – COMPLAINTS REGARDING THE TALENTED AND GIFTED PROGRAM AND OR SERVICES**

This is a conditionally required AR that the board agreed to not adopt.

#### **IGBBA (P) – TALENTED AND GIFTED STUDENTS, IDENTIFICATION**

This is a conditionally required policy that the board agreed to not adopt.

#### **IGBBA (AR) – APPEAL PROCEDURE FOR TALENTED AND GIFTED STUDENT IDENTIFICATION AND PLACEMENT**

This is a conditionally required AR that the board agreed to not adopt.

### **ACTION ITEMS**

#### **APPROVE BOARD POLICES 2<sup>ND</sup> READING**

Director Roseberry made a motion to approve board policies 2<sup>nd</sup> reading to include GBEA - P, GCDA/GDDDA – AR, GDA - P, IGAC - P and 1<sup>st</sup> reading policy IGBAF – P and AR. Director Hiatt seconded the motion and it carried unanimously.

#### **APPROVE RESCHEDULING OF MARCH BOARD MEETING**

Jim Hiatt made a motion to reschedule the March board meeting to March 8, 2023. Director Sharp seconded the motion and it carried unanimously.

**APPROVE OAESD CHAIR ELECT – WILL CAHILL**

Clayton Sharp made a motion to vote Will Cahill as OAESD Chair Elect. Director Hiatt seconded the motion and it carried unanimously.

**APPROVE OAESD PRESIDENT ELECT – DAN GOLDMAN**

Director Roseberry made a motion to vote Dan Goldman as OAESD President Elect. Director Hall seconded the motion and it carried unanimously.

**APPROVE THE 2023-24 LOCAL SERVICE PLAN**

Director Roseberry made a motion to approve the 2023-24 Local Service Plan. Director Hall seconded the motion and it passed unanimously.

There being no further business, Director Sharp made a motion to adjourn the meeting. Director Roseberry seconded and the meeting adjourned at 7:35 p.m.

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Lane Stratton, Superintendent

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Will Cahill, Chair