

ADEL SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JANUARY 12, 2023 6PM

**MEMBERS PRESENT:**

Jim Hiatt  
Brilene Ortwein  
Jason Jaeger  
Peter Osborne

**STAFF PRESENT:**

Lane Stratton, Superintendent-Google Meet  
Tonya Stratton, Adel Clerk  
Stacey Martin, School Teacher

**PUBLIC PRESENT:**

NONE

**OPENING**

The meeting was called to order at 6:06 p.m. by vice chair Jason Jaeger at the Adel School in Adel, Oregon.

**AGENDA**

Peter Osborne moved to approve the agenda with the following amended, under discussion add 7.3 Earthquake monitoring and Action items 8.3 add JEA/JEA-AR. Brilene Ortwein seconded and the motion carried.

**APPROVE MINUTES**

Peter Osborne made a motion to approve the minutes. Brilene Ortwein seconded and the motion carried.

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

None

**REPORTS**

**TEACHER REPORT – GAIL WOOLERY READ BY CLERK TONYA STRATTON**

- The preschoolers are continuing to work on letters, numbers and identifying them
- Students are learning about igloos, penguins, snow owls and snowflakes
- They will be building outdoor bird feeders this month
- Gail thanked Travis for replacing light fixtures and Frank Parriott for keeping the sidewalks clear and safe when the students get to school and for keeping the preschool clean and tidy

**TEACHER REPORT – STACEY MARTIN**

- Christmas Program Reflection-Stacey reported that the Christmas program went well and kudos to our clerk Tonya for prepping the food. The younger students did a great job getting the program set up and Frank did the cages. In the future we will communicate to Frank to let him know that we need to get the community hall back in working order for the community to use over break. Discussion about

the amount of food we provided for the community. Mrs. Martin has prepared Shepard's pie for the students with the left overs. The clerk communicated with the board that she has documented what amounts we purchased and put them in the file in the clerk's office for future reference.

- Trainings-Mrs. Martin had the opportunity to attend a Sam's training today. She referred to it as a stem training with coding. They connect science and technology to the current curriculum. She loves it and stated it is going to benefit our school a lot. Tomorrow she will attend a math collaborative training and will be working on winter benchmark by testing fluency. Amy Fortune will be coming out on the 30<sup>th</sup> to look at the data and growth from the results of the curriculum to drive our instruction. It will also help evaluate our program.
- Immunization Report-First year Mrs. Martin has never had to send a letter home and gave kudos to the parents. School nurse Miranda Philibert will be coming out on Wednesday for a nutrition unit as we are studying the a healthy heart.
- Crater Lake field trip-Mrs. Martin stated she is scheduling a snow shoeing trip next month which will tie in to what they are studying (extreme weather conditions and landforms) she is trying to coordinate it will the ag expo field trip in Klamath Falls.
- Ricoh-We purchased our copier and business manager advised not to sign any contract with Ricoh. We need to figure out what we are going to do about ink, toner and maintenance.
- Refrigerator-We purchased this two years ago. Stopped working after the power went out. Jason Jaeger dads came and looked at it and discovered the control panel is bad so she ordered a new control panel. We are waiting for this part to arrive. We need to order a power surge for the fridge.
- Reiser Family Foundation Grant-Still working on funding for the science room. We are working on applying and Mrs. Martin has been in touch with Mr. Louie with some other funding options. We also have another funding option through small community initiative.
- Math curriculum Adoption-Mrs. Martin asked the board if they wanted her to present the new math curriculum. The board opted to take Mrs. Martin and Mr. Stratton recommendation for the new curriculum that they will have to vote on.
- Flags are up and Mrs. Martin gave Peter Osborne the old flags to dispose.
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#### **MAINTENANCE REPORT (TRAVIS KOEFOED) CLERK READ REPORT COMPLETED**

- Replaced entry light at preschool
- Installed new pull switch at preschool kitchen
- Defrosted school pipes
- Added weather stripping to preschool door
- Fixed leaking drain at the community center
- Replaced/fixed flag pole at school
- Replaced leaking hose valve at school

#### **TO DO**

- Leaking vent at community center
- Water fountain
- Acoustic tile
- Community center and school both have urinal problems

#### **PRINCIPAL REPORT (LANE STRATTON)**

- Very proud of our staff, students and board from the great Christmas program! This just goes to show that the school is the hub of our community.
- Earthquake seismic sensor is going in this month. There has been a lot of seismic activity going on right now in Adel per the gal that is in charge through U of O.
- We are trying to get the current tenant out of the teacher house to get it cleaned up and ready

for a new tenant or future need for our community and county. There is a need for student teachers and this may be an option to benefit our district and community. We have an opportunity to partner with EOU for student teachers or a grow your own teacher. In the future we need to have a contract with a deposit. We have put a lot of money in this teacherage and will be putting in a front and back deck this spring. We need to figure out what is a fair amount to charge. More discussions were had about having good teachers that want to stay because it benefits our Adel students when they go to school in town. Board discussed we are not in the rental business and will rent it for educational benefits.

- ESD Local Service Plan-In November I sent an email to the Superintendents looking for feedback on the LSP. I was expecting to receive input on what they wanted in the LSP or what they may want taken out of the LSP. I did not receive any replies. In December I received feedback from Mr. Carter and then held a meeting January 4, 2023 with a draft of the LSP with all the superintendents, Sara Saresen, and Taylor because they have the most knowledge of the LSP. All superintendents were appreciative of having input in the LSP. After going over the SP for a half day Mr. Carter sent out an email the next day saying he wouldn't be signing the LSP as written. Mr. Carter has over 50% of the student population therefore he can veto the LSP and I can't move forward to build an ESD budget. Mr. Stratton is working with Mr. Carter to meet his needs. The reason why I am bringing this to your attention is because there is a budget meeting next week and I need my budget people there at the meeting. Mr. Stratton informed the board that Paisley, North Lake and Plush give the thumbs up for the 23-24 LSP along with the Adel principal. There has never been this type of contention or disagreement in the years past. In February every school board will vote on the LSP and then we can move forward on budgeting. Mrs. Martin commented that about the time Bob Nash was the superintendent Adel started getting what they needed and we began to build great relationships with the ESD and work so closely with them and she said that is why are program is so successful because we get to work with all the team members of the ESD.
- Audit Service-Steve Tuchscherer's business failed a peer audit. We may be shopping for a new auditor for 23-24. This not does not affect our audit but the cost will go up dramatically for next year. We will be sending out a request for services.
- IVISIONS-is where are budget and payroll are housed. In November they had a security breach that shut down IVISIONS. There is talk about using the same company but using the cloud. The turn around time of learning the new program would take a lot of time. This is a statewide issue with several ESD's.
- JAE/JAE-AR update. Hopefully more to come next month with meetings I will be attending.
- Board appreciation month- Mr. Stratton thanked the board for all they do

#### **CLERK REPORT (TONYA STRATTON)**

Mrs. Stratton suggested we send out thank you notes to Judy and Scott for their service at the Christmas program and Scott for using his boom truck to fix the flag pole She reported that the government mileage rate has gone up and we will have two school board election positions coming up in May. The clerk also asked if the board members would be interested in doing a work session in February starting at 5:30.

#### **PLUSH REPORTS**

None

#### **Board Report**

No report

#### **Financial Report**

The clerk provided members with the printout.

#### **Information/Discussion Items**

21-22 Audit Report presented by Steve Tuchscherer CPA from Umpqua Valley Financial via Google

Meet. Steve reported that the audit went fine and there is nothing that came to their attention financially. He stated that they do not actually come to the district but they call it a box audit where the documents are put in to a box and they take a look at them. They are still working on the schedule of expenditures of federal awards that needs to be attached to the financial statements. This is required by the Oregon Department of Education. This should be done next week. It is also his company that sends out an annual survey for audit purposes that has to be completed by every board member.

Retention & Recruitment Grant-Adel School District was awarded \$10,000. Through this grant and written in the budget we have allocated \$1700 for licensed staffed and 2,975 for certified staff. Lane asked the board when they would like the bonus to go out to the ASD employees and how they would like to distribute the money. The board discussed that we could divide it up by percentage of hours worked and split the certified. Bonus could go out as soon as later.

### **Action Items**

#### **Approve Bills**

Peter Osborne made a motion to approve the December bills, Brilene Ortwein seconded the motion and the motion carried.

#### **Facility Use Form**

Jim Hiatt made a motion to approve the Facility Use Form and Peter Osborne seconded the motion and the motion carried.

#### **JAE-JAE-AR**

Peter Osborne made a motion to table policy JEA-JAE-AR and Jim Hiatt seconded the motion and the motion carried.

#### **Adjourn**

Peter Osborne made a motion to adjourn the meeting at 7:44 pm. Brilene Ortwein seconded the motion and the motion carried.

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Aja O'Keefe, Board Chair

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Lane Stratton, Principal