

**LAKE COUNTY ESD  
REGULAR BOARD MEETING  
MARCH 16, 2022**

**MEMBERS PRESENT:** Jim Hiatt  
Stefani Roseberry  
Judy Springer  
Clayton Sharp, Phone

**STAFF PRESENT:** Jack Thompson, Superintendent  
Taylor Hileman, Board Secretary

**PUBLIC PRESENT:**

**OPENING**

The meeting was called to order at 6:03 p.m. by Vice Chair Stefani Roseberry at the Lake County ESD, in Lakeview Oregon.

**SWEAR IN JUDY SPRINGER**

With Clayton Sharp on the phone for quorum, Judy Springer read aloud her official oath.

**CORRESPONDENCE**

Brandi Harris, School Counselor for Lakeview High School submitted a letter to the ESD board. She wanted to express her gratitude for the support from the ESD towards the counseling/behavior specialists.

Debbie Goss, ESD's office manager and special education record keeper submitted a letter to the ESD board notifying them of her intent to retire at the end of June 2022.

**CONSENT AGENDA**

There was no quorum to approve the agenda or the minutes of February 23, 2022 or March 2, 2022.

**PUBLIC COMMENT**

None

**BOARD REPORT**

Jim Hiatt reported that a new Adel Clerk has been hired.

**FINANCIAL REPORT (SARA SARENSEN, BUSINESS MANAGER)**

- Business Manager, Sara Sarsen was unable to attend the meeting. There were no questions regarding the financial reports.

**SUPERINTENDENT REPORT (JACK THOMPSON)**

- Superintendent Thompson reported to the board on the legislative updates.
- Jack has continued to help coach staff to help them advocate for special education children.
- Jack informed the board of the recent new hires including, Ryan McDougale - School Psychologist, Katilyn Hale - Speech Language Pathologist, and Laurie Renfrow - Adel Clerk.
- Jack and Director Hiatt recapped on the OAESD conference they attended last week.

**INFORMATION ITEMS**

**BOARD APPOINTMENT ADJUSTMENT**

After February's board meeting, board secretary Taylor Hileman notified the county clerk of the new members to the board. After the clerk reviewed the changes she notified the ESD that Greg Fleming actually resides within a different zone and unable to be on the board. Stefani Roseberry mentioned that

she has recently moved into Lakeview on Birch St and may be able to switch from an At-Large position to a zoned position. Jack and Taylor will look into this possibility.

### **LEGISLATIVE UPDATES**

Jack covered the legislative updates during his superintendent report.

### **JOHN GRIFFIN MEMORIAL**

As previously discussed in the February board meeting, the ESD board would like to have a memorial for John Griffin who served the ESD for 41 years. Provided to the board is a template idea for the plaque. It was also discussed to have the dedication of the board room ceremony in May. The board would also like to collect money and make a donation to the cemetery where John devoted a lot of his time as well.

### **SCHOOL PSYCHOLOGIST HIRE – RYAN MCDUGLE**

Jack informed the board of the recent hire Ryan McDougle who will be the school psychologist for the 2022-23 school year.

### **SPEECH LANGUAGE PATHOLOGIST HIRE – KAITLYN HALE**

Kaitlyn Hale is a traveling SLP who is contracted through Delta Health. Kaitlyn will physically move to Lakeview for part of the 2022-23 school year. Her contract is August 2022 through March 2023.

### **ADEL CLERK HIRE – LAURIE RENFROW**

Laurie Renfrow will begin with minimal hours until June. She is currently still employed and is unable to do the required 15 hours until her job ends in June.

### **2022-23 STAFF COLA AND INSURANCE CAP**

The ESD staff would like to request that the Board approve a 4% COLA and \$15 insurance cap increase. Based on current staffing combined with projections for two new hires (Supt & School Psych), this request will cost approximately \$49,385, split almost exactly 50/50 between the General Fund and Special Funds. Preliminary budget estimates for next year show that our budget can cover this cost; however, there are still some unknown expenses at this time, such as audit fees for next year, actual cost of a new superintendent (salary/tuition), and how much revenue might be generated by charging administrative fees on some of our special funds. Many of these unknowns should be clarified by the April Board meeting. If it turns out that there is more room in the budget, the staff may ask the Board to consider a 5% COLA (\$61,150 total cost).

### **BOARD POLICIES- 1<sup>ST</sup> READING**

- a. **IA (P)** – Instructional Goals  
Do not need - Jack
- b. **IB (P)** – Freedom of Expression  
Do not need - Jack
- c. **IGBI (P)** – Bilingual Education
- d. **IIA(P)** – Instructional Resources/Instructional Materials  
Do not need - Jack
- e. **IKF (P)** – Graduation Requirements  
Do not need – Jack

These five policies will come back for a second reading at the April board meeting.

### **BOARD POLICIES- 2<sup>ND</sup> READING**

- a. **DJC (P)** – Bidding Requirements  
Version 1 – Jack Suggests adopting. Director Roseberry requested for a pair of brackets to be removed.  
Version 2 – Current adopted policy/Jack suggests not adopting.
- b. **GBA (P)** – Equal Employment Opportunity  
There was no further questions or concerns
- c. **GBEA (P)** – Workplace Harassment

There were no questions or concerns.

d. **GBNA (AR)** – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff

There were no questions or concerns.

e. **GBNAA/JHFF (P)** – Suspected Sexual Conduct with Students Reporting Requirements

There were no questions or concerns

**GBNAA/JHFF (AR)** – Suspected Sexual Conduct Reporting Procedures and Form

There were no questions or concerns.

f. **GBNAB/JHFE (P)** – Suspected Abuse of a Child Reporting Requirements

There were no questions or concerns.

**GBNAB/JHFE (AR1)** – Reporting of Suspected Abuse of a Child

There were no questions or concerns.

**GBNAB/JHFE (AR2)** – Reporting of Suspected Abuse of a Child

The board agreed to not adopt this AR.

Being no quorum, the board was unable to adopt these policies. It was asked to have them as an action item only on the April agenda.

#### **ADJOURN**

There being no further business, the meeting adjourned at 7:02 p.m.

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Jack Thompson, Superintendent

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Stefani Roseberry, V. Chair