

**LAKE COUNTY ESD
ORGANIZATIONAL MEETING
JULY 5, 2016**

MEMBERS PRESENT: Vicky Taylor
John Griffin
Jim Hiatt
Stefani Roseberry
Clayton Sharp – by teleconference
Jeanette Grant – by teleconference

STAFF PRESENT: Bob Nash, Superintendent - by teleconference
Debbie Goss, Office Manager

OPENING

The organizational meeting was called to order at 12:03 p.m. by Director Taylor at the Lake County ESD. Directors Sharp and Grant and Supt. Nash participated via telephone conference.

CORRESPONDENCE

None.

AGENDA APPROVAL

Two late items were added to the agenda: approve South Coast ESD accounting contract and the June newspaper legal notice posting. There being no additional changes, John Griffin moved to approve the agenda as amended. Jim Hiatt seconded and the motion carried.

ELECTION OF OFFICERS

- Director Griffin nominated Clayton Sharp as Board Chair for the 2016-17 school year. Stefani Roseberry seconded and the motion carried.
- Jim Hiatt nominated Dale Chiono as Vice Chair for the 2016-17 school year. Stefani Roseberry seconded and the motion carried.

2016-17 OPERATING PROCEDURES

Supt. Nash commented that there were no changes to the 2016-17 Operating Procedures. There being no further discussion, John Griffin moved to approve the 2016-17 operating procedures as presented. Jim Hiatt seconded and the motion carried.

LATE ITEMS

- SOUTH COAST ESD ACCOUNTING SOFTWARE CONTRACT - Director Taylor explained that the Board needed to formally approve the contract that was discussed at the April meeting. Sara Sarensen explained in April that South Coast ESD would no longer support the Oregon School Accounting Software program (OSAS) beginning 2017. South Coast ESD will continue to provide accounting services through another software program (Infinite Visions). Initial fee for setup of the program is \$18,811.51 with an annual renewal fee of not less than \$7,555.67. There being no further discussion, Jim Hiatt moved to approve the accounting software contract with South Coast ESD as presented. Stefani Roseberry seconded and the motion carried.
- NEWSPAPER LEGAL AD – Director Taylor and Sara Sarensen explained that due to a technology glitch within the Lake County Examiner's email system, the ESD's June Budget Hearing legal ad was not printed in the newspaper. Ms. Sarensen contacted Oregon Department of Revenue and was told that once the board was informed in writing, no other action was required. Following Board discussion, it was agreed that in order to maintain ESD transparency, Ms. Sarensen would run a follow up ad with the budget resolution adopted at the June 15, 2016 Board meeting.

There being no further business, or good of the order, the meeting adjourned at 12:15 p.m.

Bob Nash, Superintendent

Clayton Sharp, Chair