

**LAKE COUNTY ESD  
WORK SESSION/REGULAR MEETING  
MAY 24, 2016**

**MEMBERS PRESENT:** Stefani Roseberry  
Vicky Taylor  
John Griffin  
Clayton Sharp  
Jim Hiatt

**STAFF PRESENT:** Bob Nash, Superintendent  
Sara Sarensen, Business Manager  
Debbie Goss, Office Manager

**DISTRICT STAFF PRESENT:** Will Cahill, Superintendent LCSD7

**OPENING**

The meeting was called to order at 6:30 p.m. by Chair Clayton Sharp at the Paisley School in Paisley, OR. Supt. Nash explained that Annie Bunten has been recommended for appointment to the ESD Budget Committee representing Lake County School District #7. Vicky Taylor moved to appoint Annie Bunten to the Lake County SD #7 ESD Budget Committee position vacated by Darryl Anderson. John Griffin seconded and the motion carried unanimously.

The meeting adjourned at 6:32 in order to conduct the Budget Committee meeting. The regular Board meeting reconvened at 7:58.

**CORRESPONDENCE**

None

**CONSENT AGENDA**

There being no changes to the agenda, Stefani Roseberry moved to approve the consent agenda as amended. John Griffin seconded and the motion carried.

There being no changes or corrections to the minutes of the April 27, 2016 regular meeting, Vicky Taylor moved to approve the minutes as presented. Jim Hiatt seconded and the motion carried.

**BOARD / SCHOOL DISTRICT REPORT**

**Lake Co. SD #7** (Director Roseberry / Supt. Will Cahill)

- Reported that three girls and one boy from placed at the state track meet
- Reported that the boys' baseball team is in the state playoffs
- June 4<sup>th</sup> is graduation
- The FFA banquet on the 23<sup>rd</sup> was well presented and attended

**North Lake SD #14** (Director Sharp)

- Reported that North Lake students are excited to participate with students from LCSD7 in FFA activities

**FINANCIAL REPORT**

There were no comments or questions regarding the monthly financial reports.

**SUPERINTENDENT REPORT**

Supt. Nash provided the following OAESD Spring Conference and monthly update:

- Five staff and board members attended the conference at Eagle Crest (Jim Hiatt, Bob Nash, Michael Benson, Marcia Nichols, and Amy Fortune)
- The conference was educational and provided a better understanding of ESDs (Jim Hiatt)
- Jim Mabbott, Executive Director, is resigning and will be replaced by Gary Peterson. Peterson has been a strong supporter of the small ESDs and plans to come to a Lake ESD board meeting in the fall.
- OAESD adopted their Strategic Priorities; the next step is to develop goals
- Supt. Nash attended several sessions on Every Student Succeeds Act which is the successor to No Child Left Behind
- ODE is moving from a compliance to a support entity
- Several awards were presented during the conference including board member acknowledgements. Vicky Taylor received an award for 10 years of board service.

- The ESD hopes to receive roof bids by Tuesday when the RFP closes
- The speech contact with LDH has not yet been signed
- ESD submitted an Early Learning grant request for \$14,000; funds will be used for kindergarten readiness and engagement activities
- RAC grant will fund kindergarten camps in Lakeview and Paisley this summer; schools are using kindergarten roundup data to determine student eligibility

#### **INFORMATION ITEMS**

##### TUITION REIMBURSEMENT POLICY – 1<sup>ST</sup> READING

Supt. Nash reminded directors that at the April meeting, the Board reviewed tuition reimbursement policies and agreements developed by other ESDs and districts. The Board directed Supt. Nash to craft tuition reimbursement language appropriate to Lake County ESD's past practices and Board suggestions. Below is the recommended policy language:

Should an employee require an endorsement and/or license as part of their assignment, the Lake County Education Service District may enter into an agreement with that employee to pay the cost of tuition for the credits required for the endorsement and/or license. In such cases, the ESD will enter into an individual contract with the employee. The contract will include:

1. The institution where the credits will be earned.
2. The total number of credits required.
3. All grades earned must be a "C" or better. Any grades below a "C" will result in the employee repaying the ESD for the course.
4. Upon completion of the endorsement/license coursework, the employee will agree to work for the ESD for a period of three years. Should the employee leave before the three year period is completed, the employee will reimburse the ESD the cost of the tuition, minus one-third credited of the total cost for each of the three years worked.

All contracts for tuition reimbursement must be approved by the Lake County ESD Board of Directors.

Directors discussed various implications of the policy and the required length of employment agreement and recommended that the ESD attorney review and vet the policy. A second reading will be held in June.

##### SPECIAL EDUCATION POSITION / TUITION AGREEMENT

Supt. Nash explained that when the ESD received no certified applicants for the itinerant special education teacher position, we moved forward with the "grow your own" philosophy. Samantha "Sammy" Withers expressed interest in pursuing her teaching credential and special education endorsement. Sammy has begun the process to acquire her TSPC restricted license and is seeking an appropriate program for her teaching degree. Supt. Nash believes Sammy is an excellent candidate for the position and will do a great job for the ESD. Meggan Hennagin will mentor Sammy and provide support as possible.

##### 2016-17 BOARD MEETING CALENDAR

The calendar was inadvertently left out of the board packets. Directors will review the calendar at the June meeting.

#### **ACTION ITEMS**

There being no further discussion, *Jim Hiatt moved to approve the hiring and tuition agreement with Samantha Withers as Itinerant Special Education Teacher contingent upon enrollment in an appropriate licensing program. John Griffin seconded and the motion carried.*

There being no further discussion or good of the order, the meeting adjourned at 8:50 p.m.