

**LAKE COUNTY ESD
REGULAR MEETING
APRIL 19, 2016**

MEMBERS PRESENT: Jim Hiatt
Vicky Taylor
Dale Chiono
Stefani Roseberry
Jeanette Grant
Clayton Sharp (via telephone)

STAFF PRESENT: Bob Nash, Superintendent
Sara Sarensen, Business Manager
Debbie Goss, Office Manager

OPENING

The meeting was called to order at 7:03 p.m. by Vice Chair Dale Chiono at the Lake County ESD in Lakeview, OR. Chair Sharp participated via telephone.

CORRESPONDENCE

None

CONSENT AGENDA

There being no further discussion or changes to the Consent Agenda:

- Jim Hiatt moved to approve the agenda as presented. Vicky Taylor seconded and the motion carried.
- There being no corrections, Vicky Taylor moved to approve the minutes of the February 24, 2016 meeting as presented. Jim Hiatt seconded and the motion carried.
- There being no further discussion, Clayton Sharp moved to appoint Dwight Roth to the vacant North Lake SD #14 budget committee position. Stefani Roseberry seconded and the motion carried.

BOARD REPORT (DIRECTORS)

- Director Roseberry reported that Lake County School District #7 has begun their budgeting process and is faced with a funding shortfall.
- Director Chiono reported that Paisley School District is half way through their budgeting process. The District is concerned about future PERS increasing costs.

FINANCIAL REPORT (SARA SARENSEN)

- Reported that the Fiscal Services line item is over budget. This is due to increased Medicaid billing and the required matching State funds expense. However, this overage is offset by the increase in revenue generated from the additional billing.
- Commented that the ESD expects to receive more tax revenue next year. However, the additional funding will be returned to the State School Support Fund because of funding cap.
- Reported that our contracted accounting software, Oregon School Accounting System (OSAS), will no longer be supported by South Coast ESD as of 2017. The ESD will transition over to Infinite Visions accounting system July, 2017. Currently OSAS costs the ESD \$1,575; Infinite Visions will cost \$7,520. The ESD has verbally committed to this contract, but has not signed a contract.

SUPERINTENDENT REPORT (BOB NASH)

- Reported that with the resignation of Darryl Anderson from the LCSD #7 Board of Directors, the ESD would need to replace him on the budget committee.
- Hired a curriculum/instructional specialist for 2016-17.
- Board members (Stefani Roseberry, Jim Hiatt) and staff (Bob Nash, Marcia Nichols, Michael Benson, Amy fortune) will attend the OAESD conference May 19-21st at Eagle Crest Resort

- The special education teacher position remains open. The job was posted on the COSA website last week and hopefully will generate applicants.
- The ESD is partnering is Lake District Hospital to hire a speech and language pathologist. A candidate was interviewed and offered the position. If accepted, the ESD will receive two days a week of her time.
- A Declaration of Cooperation signing ceremony was held at the ESD on April 26th with representatives of the Chief Education Office. The grant will fund kindergarten camps in Lakeview and Paisley.
- Oregon Rising webinar with follow up survey will be presented at the June meeting in a group format.

INFORMATION ITEMS

BOARD POLICIES – 2ND READING

The board held a second reading of the policies listed below. Supt. Nash provided additional information arising from the first reading. These amendments are reflective of changing legislation:

SECTION A/B BOARD

BBFA Board Member Ethics & Conflicts of Interest – update policy language **HR**

BBFB Board Member Ethics & Nepotism – update policy language **HR**

SECTION G PERSONNEL

GBC Staff Ethics – update policy language **HR**

GCBDD/GDBDD Sick Time – new policy **Req**

GCDA/GDDA Criminal Records Checks/Fingerprinting – update policy language

SECTION K/L COMMUNITY RELATIONS

KL & KL-AR Public Complaint Procedure – update policy language **Opt**

TUITION REIMBURSEMENT & POLICY INFORMATION

At the February board meeting, Supt. Nash told the Board he would provide information from other ESDs and districts on their tuition policies and practices. After review and discussion, the Board recommended that the superintendent develop a policy for Board review and approval.

SUPERINTENDENT FTE DISCUSSION

Supt. Nash explained that .2 FTE budgeted for his oversight of School Improvement was transferred to the curriculum/instructional specialist position. He asked the Board how they want to proceed with future budgeting for School Improvement and Special Education director portions of the superintendent's FTE. Is it more of a draw for candidates at .8 FTE or half-time. Supt. Nash will retire after the 2016-17 school year. Directors agreed to maintain the .8 FTE for future planning and budgeting.

PACE TRUST AGREEMENT

Supt. Nash explained that in order to continue to receive our PACE benefits, we must adopt their resolution and approve the Form of Joinder of Trust Agreement.

PROGRAM SURVEY RESULTS

Directors reviewed and discussed the 2015-16 Program Survey results. Supt. Nash stated that the results were mostly favorable. However, school staff continue to confuse the services the ESD provides with district services. Survey results will be shared with the superintendents and administration of the component districts during the April 20th Superintendent/Administrator meeting.

CURRICULUM/INSTRUCTIONAL SPECIALIST POSITION

Supt. Nash recommended the Board approve the hiring of Amy Fortune as Curriculum/Instructional Specialist. Ms. Fortune has 17 years of teaching experience; six of those as an instructional coach with Southern Oregon ESD. Ms. Fortune is a Lakeview native and taught her first two years at Adel School.

ACTION ITEM

BOARD POLICIES

There being no further discussion, Vicky Taylor moved to approve board policies BBFA Board Member

Ethics & Conflicts of Interest, BBFB Board Member Ethics & Nepotism GBC Staff Ethics, GCBDD/GDBDD Sick Time, GCDA/GDDA Criminal Records Checks/Fingerprinting, KL & KL-AR Public Complaint Procedure as amended. Jeanette Grant seconded and the motion carried.

PACE TRUST AGREEMENT

There being no further discussion, Jim Hiatt moved to approve the following resolution and the Joinder of Trust Agreement with PACE. Stefani Roseberry seconded and the motion carried.

Whereas Lake County ESD is a member of Property and Casualty Coverage for Education (PACE), a self-insured, property and liability program with Oregon School Boards Association (OSBA);

Whereas the OSBA Board of Directors have approved a new PACE Declaration of Trust;

Whereas it is required for all PACE members to adopt the PACE Declaration of Trust to enter into an intergovernmental agreement with PACE and continue to receive PACE benefits;

Therefore, be it resolved that the Lake County ESD Board of Directors adopts the PACE Declaration of Trust and Form of Joinder to Trust Agreement.

CERTIFIED HIRE

There being no further discussion, Jim Hiatt moved to approve the hiring of Amy Fortune as Curriculum/Instructional Specialist. Vicky Taylor seconded and the motion carried.

There being no further business, the meeting adjourned at 7:55 p.m.

Bob Nash, Superintendent

Clayton Sharp, Chair