

**LAKE COUNTY ESD  
REGULAR MEETING  
FEBRUARY 24, 2016**

**MEMBERS PRESENT:** Jim Hiatt  
Vicky Taylor  
John Griffin  
Dale Chiono  
Stefani Roseberry  
Clayton Sharp

**STAFF PRESENT:** Bob Nash, Superintendent  
Sara Sarensen, Business Manager  
Debbie Goss, Office Manager

**OPENING**

The meeting was called to order at 7:00 p.m. by Chair Clayton Sharp at the Lake County ESD in Lakeview, OR.

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Supt. Nash requested that a late item 3.4/5.4, Tuition Agreement, be added to the Information and Action Items. There being no further discussion or changes to the Consent Agenda, Jim Hiatt moved to approve the agenda as amended. Dale Chiono seconded and the motion carried. There being no changes, Vicky Taylor moved to approve the minutes of the January 26, 2016 meeting as presented. Dale Chiono seconded and the motion carried.

**BOARD REPORT**

Director Taylor reported that Head Start is sending out a questionnaire to see if there are three year olds who would qualify for an early start program.

Director Roseberry reported that at the LCSD7 meeting, the district heard a report on COIC and the progress that Ted Wilton is making with the alternative ed program.

Director Chiono reported that Paisley SD has been coping with recent internet issues. He also reported that Superintendent Bill Wurtz will work one more school year for the district.

Chair Sharp reported that North Lake SD filled their vacant board position. Mark Herinckx replaces Pete Harris on the Board of Directors.

**FINANCIAL REPORT**

Sara Sarensen, business manager, commented that the financial summary shows approximately \$53,000 less in expenses for January than last year. This difference will balance out in the February report with the quarterly billing from LCSD7 for counselors. Director Chiono requested that the monthly financial summary include a year to date comparison of the current and previous year's bank balances.

**SUPERINTENDENT REPORT**

Supt. Nash provided a legislative update commenting on proposed legislation such as the PERS exception for SLPs, SLPAs, and other specialists. He noted that this legislation may be detrimental to Lake County as it will allow districts statewide to hire retired specialists. Other legislation reported on included development of absenteeism programs (possibly unfunded), 5<sup>th</sup> year programs, statewide tip line for school threats, and the minimum wage increase. Lake County will experience a \$.25 increase to the minimum wage this year with a \$.50 annual increase until capped at \$12.50 by 2022.

Supt. Nash reported that the second countywide Preschool Community meeting was held in Paisley on February 18<sup>th</sup>. The meeting was attended primarily by school district and county educators. The meetings have spearheaded the development of a kindergarten camp proposal. Districts are considering providing two weeks of kindergarten curriculum for at-risk children prior to the beginning of

school next fall. The ESD's Regional Achievement Collaborative grant would pay for the teachers, aides, and food service employees' salaries. Districts would be asked to cover food and transportation costs. ESD and district staff are excited about the possibility of the kindergarten camp.

Supt. Nash also reported that the ESD has received several applications and inquiries for the curriculum and instructional support position. He anticipates at least four applicants will be interviewed after spring break.

Lastly, Supt. Nash provided Directors with an update of the library consultant's (Linda Bilieu) activities. Ms. Bilieu has made the most impact at Paisley and North Lake Schools. Her focus has been on electronic updates and providing library assistants with professional development. Supt. Nash and the districts have been very pleased with her accomplishments.

#### **INFORMATION ITEMS**

##### BOARD POLICIES – 1<sup>ST</sup> READING

The board held a first reading of the policies listed below. Supt. Nash provided insight and explanations for the recommended changes. These amendments are reflective of changing legislation:

##### SECTION A/B BOARD

**BBFA Board Member Ethics & Conflicts of Interest** – update policy language **HR**

**BBFB Board Member Ethics & Nepotism** – update policy language **HR**

##### SECTION G PERSONNEL

**GBC Staff Ethics** – update policy language **HR**

**GCBDD/GDBDD Sick Time** – new policy **Req**

**GCDA/GDDA Criminal Records Checks/Fingerprinting** – update policy language

##### SECTION K/L COMMUNITY RELATIONS

**KL & KL-AR Public Complaint Procedure** – update policy language **Opt**

##### EMPLOYEE RESIGNATION

Meggan Hennagin, special education teacher, submitted her resignation effective the end of the school year. Ms. Hennagin's husband has taken a transfer with USFS/BLM to the Coos Bay, OR area.

##### JUNE MEETING DATE CHANGE

Supt. Nash requested the board move the June meeting date from the 22<sup>nd</sup> to the 15<sup>th</sup>. Supt. Nash will be out of town the week of June 20<sup>th</sup> through the 26<sup>th</sup>.

##### TUITION AGREEMENT

Supt. Nash provided Directors with a memorandum explaining Meggan Hennagin's tuition costs and reimbursement agreement. He requested the Board give her partial credit for completion of her endorsements reducing her liability to \$6,872.51. Ms. Hennagin has asked that she be allowed to repay the costs in installments over the next three years. In addition, Supt. Nash informed the Board he would provide additional information and a policy proposal at the March meeting. Due to continued tuition costs being incurred, Supt. Nash believes it is important to establish policy and not rely solely on past practices.

#### **ACTION ITEM**

##### EMPLOYEE RESIGNATION

There being no further discussion, *John Griffin moved to accept, with regret and with thanks, Meggan Hennagin's resignation effective June, 2016. Dale Chiono seconded and the motion carried unanimously.*

##### JUNE MEETING CHANGE

There being no further discussion, *Jim Hiatt moved to approve changing the June regular board meeting date from the 22<sup>nd</sup> to the 15<sup>th</sup>. John Griffin seconded and the motion carried.*

TUITION AGREEMENT

There being no further discussion, *Dale Chiono moved to approve the proposed tuition reimbursement of \$6,872.51. Jim Hiatt seconded and the motion carried.*

**EXECUTIVE SESSION**

The Board entered Executive Session at 8:01 under ORS 192.660 (2)(i) To review and evaluate the performance of the chief executive officer or public officer, employee, or staff member with Supt. Nash and Kurt Liedtke, Lake County Examiner reporter, in attendance. The Board returned to regular session at 8:35 p.m.

**ACTION ITEM**

CERTIFIED OFFERS OF EMPLOYMENT

Supt. Nash explained that the employment offers are an annual action and that he is very pleased with the licensed employees. There being no further discussion, *Dale Chiono moved to approve the following resolution. John Griffin seconded and the motion carried:*

- **Whereas** it is the policy of the Lake County Education Service District that employment procedures will be in accordance with all state and federal regulations as detailed in Board Administrative Rule GA-AR; and
- **Whereas** certified staff are employed by teachers' contracts as defined by ORS 342.513; and
- **Whereas** certified staff are employed under terms and conditions of employment of school personnel as detailed in ORS 342.608 et. seq.; and
- **Whereas** evaluations have been recently conducted by the Board of Directors and Superintendent;
- **Therefore be it resolved** that the Lake County Education Service District Board of Directors notifies of its intent to offer a one year contract through June 30, 2017 to Donna Campbell (2<sup>nd</sup> year probationary status);
- **Be it further resolved** notifies of the intent to offer one-year extensions to the existing two-year contracts through June 30, 2018 to: Michael Benson, Jana Greenshield, Cathy Libolt, Jada Morse, and Renee Price.

There being no further business, the meeting adjourned at 8:40 p.m.

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Bob Nash, Superintendent

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Clayton Sharp, Chair